



GUIDELINES - BCC FOUR TECHVOC SCHOLARSHIPS

Barbados Community College (BCC) – Four per Academic Year

Criteria

- These awards shall be available to four nationals of Barbados who have gained admission to the Barbados Community College (BCC) to study for a full-time or part-time Certificate, Diploma, or Degree programme in any of the Technical or Vocational areas offered by the BCC.
- The successful awardees must also be members of the Barbados Public Workers' Co-operative Credit Union Ltd. (BPWCCUL) of any age. Membership must exist for a period of at least one year prior to enrollment with the BCC.
- Members must be in good financial standing and must demonstrate commitment to the Credit Union by making regular contributions to their account while maintaining a minimum savings balance of \$200.00 (in addition to the minimum required permanent shares) for at least 1 year prior to enrollment at the BCC. Good financial standing must exist on account. *Under special circumstances and only for those members between ages 16 – 18 years, the minimum account requirements stated above may be considered based on the membership account status of a parent / guardian.*
- Selection of candidates for the awards shall be based on performance merit and evidence of financial need.
- The four scholarships will be given in the form of financial assistance for students pursuing courses with a minimum duration of 1 year and a maximum of 3 years. The scholarships will be disbursed in accordance with the schedule below, based upon the duration of the programme.
- The continuance of the awards shall be dependent on membership status as well as reports of good conduct and scholastic performance as follows:
 - Adherence to all aspects of the BCC's Code of Conduct
 - A cumulative GPA of at least 2.75



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- Cheating and plagiarism are grounds for automatic withdrawal of the scholarship.
- Each award shall be:
 - 1 Year Programme - BDS\$1,500.00 (1 per year)
 - 2 Year Programme – BDS\$2,000.00 (2 per year)
 - 3 Year Programme - BDS\$2,500.00 (1 per year)

<i>1 Year Programme</i>	<i>2 Year Programme</i>	<i>3 Year Programme</i>
<i>\$1,500 Payable in 2 installments</i>	<i>\$2,000 Payable in 2 installments</i>	<i>\$2,500 Payable in 3 installments</i>
\$750–Semester 1	\$1000–Year 1, Semester 1	\$750–Year 1, Semester 1
\$750–Semester 2	\$1000–Year 2, Semester 1	\$1000–Year 2, Semester 1
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- Correspondence from the BCC, to include details of conduct and academic performance must be submitted to the Credit Union prior to each disbursement.
- The agreed schedule of disbursements is tied to completion of the approved course or programme within the stated duration. However, under special circumstances, where temporary withdrawal is permitted by the BCC the award may be continued at the discretion of the Credit Union.
 - The awards may be withdrawn at the discretion of the Barbados Public Workers’ Co-operative Credit Union Limited.

The Process

- The availability of the awards shall be suitably advertised by the BCC and the Barbados Public Workers’ Co-operative Credit Union Limited.
- The Application process will be administered by the BCC.



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- Application forms for the Scholarship will be available for download from our website at www.publicworkers.bb/scholarships and/or from the office of the Registrar, BCC. Application forms should be submitted to the BCC marked **CONFIDENTIAL** as follows:

**The Registrar
Student Affairs
Barbados Community College
Howell's Cross Road
The Ivy
ST. MICHAEL**

- The candidate's application package shall consist of:
 - ✓ The application form duly completed
 - ✓ A brief statement of why the scholarship should be awarded; to include the candidate's summation justifying financial need – no more than 150 words
 - ✓ An academic or professional character reference letter
- The BCC shall submit a short-list of at most six (6) recommended candidates who meet the established criteria, to the Scholarships and Grants Committee of the BPWCCUL for final selection.
- The BCC shall, along with a list of the short-listed candidates, provide evidence of satisfactory academic performance (*in accordance with the BCC's entry requirements*) along with copies of the additional documents as provided in the application package referred to above.
- The BPWCCUL's Scholarships & Grants Committee shall review the details of short-listed candidates and make selections. The Committee's decision shall be communicated to the SJPP.
- Applications approved by the Scholarships & Grants Committee shall be submitted to the Board of Directors for ratification.
- Presentations to persons awarded the Scholarships will be made at the Credit Union's Annual Awards Ceremony in August each year.